

# HAMPSHIRE AND ISLE OF WIGHT POLICE AND CRIME PANEL

## Report

<b>Date considered:</b>	20 October 2023
<b>Title:</b>	Independent Co-opted Member Recruitment
<b>Contact:</b>	Democratic Services Officer to the Panel

**Tel:** 0370 779 0507

**Email:** [hampshire.iow.pcp@hants.gov.uk](mailto:hampshire.iow.pcp@hants.gov.uk)

### Purpose of this Report

1. The purpose of this paper is to propose a process to recruit to the Independent Co-opted Member vacancy on the Panel. Due to the timing, it is proposed to recruit to the second Independent Co-opted Member position at the same time as that will need to be re-appointed to at the AGM in 2024 for the next term of office.

### Recommendations

2. **That the Panel agrees that, as a result of the resignation of one of the Panel's two Independent Co-opted Members, a recruitment process be undertaken to appoint two Independent Co-opted Members, one from January 2024 and the other from the date of the Panel's AGM in 2024, until the date of the Panel's AGM in 2028.**
3. **That the Panel agrees to appoint a cross-party Recruitment Task and Finish Group, in accordance with the Terms of Reference set out in appendix one of this report.**
4. **That the Panel agrees the membership of the Recruitment Task and Finish Group.**
5. **That nominations for appointment to the role of Independent Co-opted Member be recommended by the Recruitment Task and Finish Group to the meeting of the Panel in January 2024.**

### Independent Co-opted Membership

6. The Panel's Rules of Procedure state that the Panel "must appoint two co-opted members who may not be members of the local authorities in the

Hampshire police area. Appointments will usually be for a four-year term (and subject to the terms of the Panel Arrangements on continuation in office), coterminous with that of the PCC.

7. At its meeting on 21 July 2021 the Panel resolved to appoint Mr Dave Stewart and Mrs Shirley Young as independent co-opted members of the Police and Crime Panel until the annual meeting of the Panel in 2024.
8. On 23 August 2023 the Panel received written notice from Mr Dave Stewart that he intended to resign from his role as Independent Co-opted Member with effect from 31 August 2023.
9. As the Panel is required both legally and in accordance with its Rules of Procedure to appoint two independent co-opted Members, it is proposed that a recruitment process is undertaken ahead of the next Panel meeting in January 2024, to be led by a cross-party task and finish group of the Panel.
10. Due to the proximity of the end of the term for the currently appointed independent co-opted Member it is recommended that candidates are sought for two independent co-opted Members, one to start in January 2024 and the other to start with effect of the Panel's AGM in 2024. Both appointments will be made until the Panel's AGM in 2028.
11. It is proposed that a cross-party task and finish group, comprising three members of the Panel, forms a selection Panel to consider any applications received, produce a shortlist of candidates for interview, host interviews and make recommendation for appointment to the Panel at its meeting in January 2024. A proposed terms of reference for the task and finish group is provided at Appendix 1.

#### **Section 100 D - Local Government Act 1972 - background documents**

**The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)**

Document

Location

Rules of Procedure

[Police and Crime Panel Rules of Procedure - Updated January 2023 \(hants.gov.uk\)](https://www.hants.gov.uk/police-and-crime-panel-rules-of-procedure)

Schedule 6, Police Reform and Social  
Responsibility Act 2011

[Police Reform and Social  
Responsibility Act 2011  
\(legislation.gov.uk\)](https://www.legislation.gov.uk/ukpga/2011/26/schedule/6)



## RECRUITMENT TASK AND FINISH GROUP

### TERMS OF REFERENCE

#### 1. Role and Purpose of the Group

The Recruitment Task and Finish Group is established to support the Hampshire and Isle of Wight Police and Crime Panel (PCP) in its statutory responsibility to appoint two independent co-opted Members.

#### 2. Scope of the Task and Finish Group

*Objectives:*

To provide input to the selection process for the recruitment to the Independent co-opted member roles on the Panel.

On behalf of the Panel to consider any applications received, produce a shortlist of candidates for interview, host interviews and make recommendations for appointments to the Panel.

*Exclusions:*

Not Applicable

#### 3. Method

The Task and Finish Group will meet a minimum of twice between November 2023 and January 2024 (for shortlisting and

interviewing), with additional meetings scheduled if required. As a Task and Finish Group of the Panel, meetings will be informal and will not be held in public, and access to information rules for the public will not apply to these meetings.

Additionally, members of the Task and Finish Group or their supporting officers may seek advice from officers of the administrative authority for the PCP, as appropriate.

#### **4. Membership**

Membership is to be determined at the PCP's Meeting in October 2023, where members can volunteer for nomination to the Task and Finish Group, with the final membership agreed by the PCP.

The Task and Finish Group shall be formed of three members of the PCP. The Task and Finish Group should, where possible, seek to be a cross-party group. Existing Independent Co-opted Members are excluded from membership on the Task and Finish Group due to the potential conflict of interest should they seek re-appointment.

#### **5. Outcomes**

The Task and Finish Group will provide a summary report to the PCP at its meeting in January 2024, outlining the groups recommendations of who to appoint to the Independent Co-opted Member positions.